

Simon Butler Elementary BEAR TV

Morning Announcement Form

Directions for Teachers: Please complete this form if you or your group would like to have a message broadcasted or displayed during BEAR TV morning announcements. All completed forms should be sent to Mrs. Milotich (kmilotich@cbsd.org) and copies to Mr. Anderson (janderson@cbsd.org)

Directions for PTO and other organizations: Please complete this form if you or your group would like to have a message broadcasted or displayed during BEAR TV morning announcements. You are encouraged to submit your message days in advance to assure its timeliness. Mrs. Milotich (kmilotich@cbsd.org) and copies to Mr. Anderson (janderson@cbsd.org)

Person or Group:

Heading:

Start Date (month/day):

Stop Date (month/day):

Message:

BEAR TV Slide Show:

Directions: If you would like your announcement displayed prior to the morning broadcast, provide a PowerPoint slide that you would like displayed on a television PowerPoint slide and email the person stated in the above directions.